IT Service

1-1. Available Service(it@kdischool.ac.kr)

- Support Student e-mail and Google Apps
- Install Anti-virus program

1-2. Charge for using printing machine

- Touch the screen
- Write your student ID and press "Go" button
- Deposit Cash



1-3. Printing



1-4. Wi-Fi Connection

- Find available wireless network within the range, and connect to [KDIS Green]



1-5. Create E-mail Account

- Visit <u>https://kdischool.ac.kr/one-stop/</u>
- Click "Create Email" button on the KDI School student page.
- Click "Confirm" after filling out the relevant information

| ONE STOP SERVICE | ACADEMICS | FINANCE STUDENT LIFE | SERVICES JOBS NOTICE | Q = |
|---------------------|-------------|----------------------|----------------------|----------------|
| Mis | E-education | Library | News Center | Create Email |
| Certificate | Job | Search for Staff | Student Handbook | Official Forms |

- Password should be a combination of 10 or more letters and numbers
- Enter Student No., D.O.B, and Verification code
- Click "confirm" to continue
- Click "ID Check" to confirm availability

| Login | Step 1 | | | |
|--|-----------------------|-------------|----------|--|
| • | Student Number | | | |
| | Date of birth | | | |
| | YYYY.MM.DD Confirm | | | |
| sign an | | | | |
| KDI School's new email service | Step 2 | | | |
| The new email system will offer up to 30GB space and you will be able to utilize the Gmail interface as it is | Email Address | @kdis.ac.kr | (theat10 | |
| Current users of the @kdischool ac.kr accounts may also | Name | | | |
| create @kois.ac.kr accounts. | First Name | Last Name | | |
| | Group | | | |
| | Student | | 1943 | |
| @krtis as kr/New) ; mail krtis as kr | Password | | | |

1-6. Sign in E-mail Account

- Go to Google homepage
- Make sure to insert @kdis.ac.kr after your ID
- (You can utilize Google services with @kdis.ac.kr account)

