

<div><div>SOE</div><div>复旦大学经济学院 SCHOOL OF ECONOMICS FUDAN UNIVERSITY</div></div>			
Basic Information	Name of the Institution	Fudan University School of Economics	
	Address	600, Guoquan Rd., Shanghai 200433, PRC	
	Tel	86 21 55665631	
	Fax	86 21 55664509	
	Email	<a href="mailto:econ@fudan.edu.cn">econ@fudan.edu.cn</a>	
	Contact	Ms. Gao Xiaomei, Rm. 408, Fudan School of Economics	
Useful Links	International Students Office	<a href="http://iso.fudan.edu.cn/">http://iso.fudan.edu.cn/</a>	
	Fudan School of Economics	<a href="http://www.econ.fudan.edu.cn/en">http://www.econ.fudan.edu.cn/en</a>	
	Undergraduate Courses	<a href="http://www.fao.fudan.edu.cn/1619/list.htm">http://www.fao.fudan.edu.cn/1619/list.htm</a>	
	Schedule of EMA Courses	<a href="http://www.econ.fudan.edu.cn/ema/detail.php?id=32">http://www.econ.fudan.edu.cn/ema/detail.php?id=32</a>	
	Syllabi of EMA Courses	<a href="http://www.econ.fudan.edu.cn/ema/detail.php?id=25">http://www.econ.fudan.edu.cn/ema/detail.php?id=25</a>	
	Short Master Courses	<a href="http://www.econ.fudan.edu.cn/internationalnews.php?pid=252">http://www.econ.fudan.edu.cn/internationalnews.php?pid=252</a>	
	Calendar	<a href="http://www.econ.fudan.edu.cn/en/programqa.php?pid=484">http://www.econ.fudan.edu.cn/en/programqa.php?pid=484</a>	
	Maps	<a href="http://map.fudan.edu.cn/">http://map.fudan.edu.cn/</a>	
	Exchange Application	<a href="http://admission.iso.fudan.edu.cn">http://admission.iso.fudan.edu.cn</a>	
	Dorm Booking	<a href="http://iso.fudan.edu.cn/en/house.htm">http://iso.fudan.edu.cn/en/house.htm</a>	
	FAQ	<a href="http://www.econ.fudan.edu.cn/en/programqa.php?pid=484">http://www.econ.fudan.edu.cn/en/programqa.php?pid=484</a>	
Scholarship	<a href="http://en.csc.edu.cn/Laihua/newsdetailen.aspx?cid=66&amp;id=3074">http://en.csc.edu.cn/Laihua/newsdetailen.aspx?cid=66&amp;id=3074</a>		
Deadlines for Application	Spring semester: Nov. 1 of the previous year Fall semester: May 1 of the same year		
Application Codes	Undergraduate Students: 251185 (for fall 2018)      Master Students: 149458 (for fall 2018)		
Courses (Earn at least half of your credits from SOE. Please note that the school of management is separate from the school of economics.)	Undergraduate Students	Non-degree undergraduate students enroll in undergraduate courses online and submit a form for master courses after registration at SOE. Undergraduate students can choose: Undergraduate courses of the whole university; SOE’s EMA courses in Chinese Economy/Finance; SOE’s Paris-1 courses (fall semester only); SOE’s short master courses. If the undergraduate courses of the semester you want to stay here are not available yet at the link provided above, please use the list of the previous year for reference.	
	Master Students	Non-degree master students enroll in courses online after registration at SOE. Master students can choose: SOE’s EMA courses in Chinese Economy/Finance; SOE’s Paris-1 courses (fall semester only); SOE’s short master courses; Other departments’ EMA courses. Short courses are taught by scholars from overseas, each of which lasts about 2 weeks and is worth 1 credit. The course titles together with the syllabi are posted on our website before each semester starts.	
Calendar	Fudan University’s calendar is issued in May every year. Once the calendar is issued, important dates of the next academic year will be posted at FAQ.		
	If you need to plan your visit before the calendar comes out, the rule of thumb is that usually the fall semester starts in early September and lasts 19 weeks to end in mid Jan. including 17 weeks of lecturing and 2 weeks of exams. Usually our EMA (Chinese Economy/Finance) courses in the fall semester are finished before Christmas, and so are most short courses. But the other courses are not. If you want to go home for Christmas please pay attention to the planned exam time of each course you want to take. The spring semester starts in late February and also lasts 19 weeks. The EMA courses and most short courses in the spring semester usually finish before the end of May. But the other courses do not.		
	Registration for the fall semester of 2018 will be Sept. 5-7, classes will start on Sept. 10 and the semester will end on Jan. 11.		
Accommodation	Foreign exchange students can apply for on-campus dorm rooms which are in the charge of the university’s International Students Office, and the information about the dorm can be found at <a href="http://www.fso.fudan.edu.cn/en/house.htm">http://www.fso.fudan.edu.cn/en/house.htm</a> . The brochure that accompanies the visa and admission documents instructs how to book a dorm room online during the period specified by Fudan International Students Office, and the time for dorm booking will be posted on the ISO website several weeks before the registration date. If you miss the reservation deadline, or are put on the waiting list, you may consider renting an apartment around campus. If you encounter any problem when booking online please immediately contact the ISO to get it solved in case the rooms run out. It is hard to get a dorm room. It might be a good idea to reserve with Tohee early or rent an apartment after you arrive. For details please read our FAQ.		
Insurance	The insurance specified by Fudan University is compulsory. For your own good please remember to purchase it at the foreign students dorm after you arrive regardless of the insurance you purchase at home. The price is 400 yuan for one semester and 800 yuan for one year.		
Buddy	Your buddy will email you before you arrive and help you integrate into Fudan.		
How to apply			
After your coordinator nominates you please apply online at Fudan International Students Office’s website following the steps listed below. We recommend application be completed in April and October respectively. Please note that the ISO doesn’t accept applications from holders of Chinese passport.			
Visit <a href="http://admission.iso.fudan.edu.cn">http://admission.iso.fudan.edu.cn</a> , click Register, accept the registration agreement and fill in the registration information. You will receive an email which contains an activation link. Please click it to activate your account. Note: The activation email sometimes goes to your junk mailbox.			
Choose “Department-level Exchange” after you log in. (Please note you are not university-level exchange students.)			
Choose your student category Choose General Advanced Student if you are an <b>undergraduate</b> student. Choose Senior Advanced Student if you are a <b>master</b> student.			
Choose “School of Economics” for Enrollment Division. Choose “English” for Teaching Language. Click on “Search”, and a list of available programs will be generated. Click on “check majors” and you will be directed to type in a program code. See codes above.			
Choose one major that you are interested in and click on “Apply”. Whichever major you choose will not affect the courses you will take. You will be directed to fill in an “Application form for international students”.			
(a) Upload your photo. <b><u>Please make sure the photo you upload strictly conforms to the required format.</u></b> Otherwise, you may not be able to submit the application.			
(b) Fill in your personal information according to the instructions. <b>A red notation indicates a required field. Please double check your personal information, such as your name (as shown on your passport), sex, passport No., etc. as any mistake in such information will lead to wrong admission and visa documents, which will then delay your visa application process.</b>			
(c) Choose “Pick up at home institution of exchange student” for admission package, as we will mail the documents to your coordinator.			
(d) For “Educational background”, click on “Add” to fill out all your educational background since high school.			
(e) Fill in “Contact Person in China” as follows: Ms. Gao Xiaomei, Rm. 408, 600 Guoquan Rd., Shanghai 200433. See Tel and Email above.			
(f) Please remember to upload a copy of your passport, your transcript and a certificate of attendance issued by your university.			
(g) Click on “submit” after you make sure you don’t want to make any changes. Click on “save drafts” if you want to save it and submit your application later.			
We will review your application after you submit it successfully. You will receive an email stating that your documents are reviewed. Then your application is forwarded to the International Students Office and after they review it you will receive an email informing that you have been accepted. Basically, after you submit your application, what you need to do is wait for the admission and visa documents which will be sent to your coordinator. If anything is wrong with your application we will email you. If you have more questions about the application process, please see our FAQ or email us.			